

# Where to Go After Getting Off of the Plane

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Once you deboard the plane, follow the airport signs to baggage claim and pick up your checked luggage. If you have pets, claim them. In the baggage area, you will see one of our airport liaisons (NCOs) or they will spot you. Identify yourself as a newly arrived Soldier reporting, and they will initiate your inprocess. Be sure to have copies of your orders on hand.

Occasionally, flight delays and re-routing of flights due to weather or security reasons will occur. If this happens to you, and you arrive at the FGRC outside of normal reporting hours, you will not find an airport liaison in baggage. You must report to the FGRC reception desk in the Sheraton hotel. If no Reception Technician is present, you will call an LNO for further reporting instructions at 0162-270-4452, and then our Billeting Coordinator at 0162-271-0578.

## Inprocessing at FGRC

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The LNO who initiates inprocessing will have you fill out a data sheet and collect a copy of your orders, and shown the Soldier and Family Member waiting area, where you may leave your luggage under the watch of our baggage guard. At that time you will be afforded the opportunity to sign out to visit the USO, buy food and explore the airport. You will be given a hard time to be back at the waiting area for a welcome and movement brief before boarding a bus to be taken to your community.

While you are waiting, our Reception and Assignments Technician will arrive you electronically into our theater database and manifesting you on a sponsorship bus. We verify your orders, and if needed print any diversion or pinpoint orders for you. You will receive these amendments, if any, at the welcome and movement brief.

## Sponsorship Bus

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Twice a day, buses depart the FGRC to safely and comfortably transport Soldiers and their Family Members to their gaining installation's CPFs. Buses are commercial high-deck buses with professional drivers. They are air-conditioned in the summer, heated in the winter and are equipped with latrines.

During inclement weather, road conditions may turn red or black, in which case bus routes will be cancelled or delayed. In the event of cancellation, Soldiers and Family Members will be billeted until we are able to open the bus routes.

# Reporting While on Leave

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## PCS Leave

If you are taking PCS leave, you will be signed in off of leave when you report. If you still have leave days left and your gaining commander has agreed to let you take those days, then you will be signed back out once you arrive to your unit.

## In-country Leave

If you have taken in-country leave in conjunction with your PCS, you must still report to the FGRC for inprocessing. The reporting guidance still applies; you will report during the duty day, before 1200, to ensure that you can be manifested on the sponsorship bus. Please do not drive yourself to the airport - you will still be required to ride the sponsorship bus to your community.

If you are taking in country leave and you report late, or on the weekend, you will be directed to come back during acceptable reporting hours. You will not be billeted at the airport.

# Pets

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You may bring pets with you at your own expense. However, pet restrictions apply. Certain “bully breeds” such as Pit Bulls and Bull Terriers are illegal in Germany. Only domestic cats and dogs are allowed for you to bring to Germany. Please contact your supporting Transportation Office to receive the most accurate information on the shipping process. You will also be charged for your pet’s lodging fees wherever you stay prior to you being assigned living quarters.

Your pet may be picked up at bulky baggage claim or cargo city. Please advise the airport LNO that you have shipped a pet prior to leaving the baggage claim area. If your pet did not arrive in the bulky baggage claim area, then we will provide you transportation to retrieve your pet from cargo city. Please be aware that when picking up your pet from cargo city there is a €17.85 charge for the custom release, €69 cost for the veterinary exam and €19 if and when the pet is picked up within three hours of its arrival or €26 per 24 hours.

Once you have been processed for arrival, you will have the opportunity to walk your pets. However, there is limited space to exercise your pets, and no grass. You will be expected to clean up after your pets if they urinate indoors, and feces wherever your pet relieves itself.

It is common in Germany for pets to accompany their owners outside of the home on daily errands. If you would like to walk your pet indoors at the airport, it will be perfectly acceptable, as long as your pet is trained and disciplined enough not to bark or relieve itself indoors. It is also common to see dogs in restaurants sitting quietly under the table.

As soon as you are manifested and ready to board the bus to your assigned duty station, please make sure your pets are fed, relieved and ready for their bus travel. Also, make sure you are aware that the German bus laws state that pets will not be allowed to ride in the passenger seating area. They will be placed safely in the cargo hold, which provides plenty of ventilation.

## Can My Sponsor Pick Me Up?

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If you are E9, CW5 or O5 and above, you are eligible for POV release to your sponsor. However, you must still be in process with the FGRC reception, and your sponsor must take you directly from the Frankfurt airport to your community's CPF. You will be given a POV release form that you must present to your CPF to be inprocessed to your community.

All other Soldiers must ride the sponsorship bus. No exceptions will be made. We are taking every avenue of approach to get the information to sponsors not to get on the road and come to Frankfurt. If you have a sponsor, they may pick you up at your installation's CPF.

Our policy for the s-bus has been put in place for your comfort and safety and to maximize usage of a premium bus program. The buses are high-deck commercial buses with on-board latrines, driven by licensed professionals, and there simply is no more comfortable or safe way to travel.